

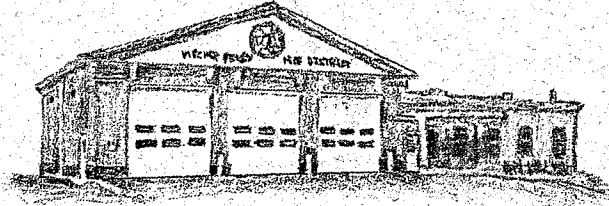
# Vischer Ferry Fire District

## Board of Fire Commissioners

ANDREW J. CASUCCI  
DUANE R. LINDSEY  
DAVID A. PETTIS  
MARTIN M. SCHANZ

750 GROOMS ROAD  
REXFORD, NEW YORK 12148  
TEL: (518) 371-2167  
FAX: (518) 371-2117

KEVIN K. BOWMAN  
Chairman  
CARL E. VISCONTI  
District Treasurer  
KARAN A. DONOHUE  
District Secretary  
SARAH L. DEFOREST  
District Administrator



RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, September 10, 2018.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District was convened on Monday, September 10, 2018 at 7:30 pm in the Commissioners' Room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andy Casucci, Carl Visconti – Treasurer, Karan Donohue – Secretary, Chief Phil Brousseau, Assistant Chief Kenny Bowman, Timmy Brousseau and Shawn Berger, the committee chair for Boy Scout Pack 62. Those absent were Commissioner Dave Pettis, Commissioner Duane Lindsey and Administrator Sarah deForest.

### Discussion with Shawn Berger:

1. The District decided not to let the Cub Scouts use the hall after 2018. They did not sign the hall rental. The Vischer Ferry Fire Company is debating whether to sign the charter. There is a liability to the Company Officers.
2. The Cub Scouts can't legally sign the charter. Shawn will look into the charter and see who can sign it.
3. There are no den meetings scheduled at Station #1 for the rest of the year.
4. We will have to wait to see what the Company decides.
5. Our lawyer has advised that if the rental lease isn't signed, they can't use the hall.

Shawn left at 7:50.

### Bills

1. A listing of transactions numbered 12801 through 12831, totaling \$19,396.99, was presented to the Board.

Commissioner Schanz made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried unanimously.

## **Old Business**

Commissioner Casucci made a motion to approve the minutes, with corrections. Commissioner Schanz seconded the motion. The motion was carried unanimously. The corrections were one large area search system was purchased from RIT Safety Solutions for \$1,592 instead of \$1,411 and the spending limit of the Administrator's credit card was raised to \$15,000.

Sarah deForest arrived at 8:00.

## **Treasurer's Report**

1. Bank statements, reconciliations and check images for August 2018 and the listing of transactions approved and paid in August 2018 were given to Commissioner Bowman for verification.
2. Bank statements, reconciliations and check images for July 2018 were returned to the Treasurer.
3. Treasurer Visconti presented the 2019 preliminary budget to the Board. Commissioner Schanz made a motion to approve the 2019 preliminary budget. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Casucci made a motion to accept the Treasurer's report. Commissioner Schanz seconded the motion. The motion was carried unanimously.

## **Chief's Report**

1. Commissioner Casucci made a motion to approve the following:
  - a. Use the Diamond Reef Marina for a water rescue drill on Wednesday, September 24, and 26.
  - b. Five (5) members to attend the Capital Region Fire Conference on October 14, 2018 at the Town of Milton Community Center in Ballston Spa. The registration fee is \$15 each for 1 total of \$75, plus mileage.
  - c. John Alteri to attend "A Day of Training with FDNY" on Saturday, September 29, 2018 at the Training Center. The registration fee is \$100, plus mileage.
  - d. Andy Stadel and Brittany Keleman to attend the NYS Dec Wildland Search and Rescue class at West Hoosick on September 17 and 22.
  - e. Members attending Fire Prevention activities during October.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

2. Commissioner Schanz made a motion to purchase the following:
  - a. Two or three (2 or 3) dairy milk crates from [www.amazon.com](http://www.amazon.com) @ \$31.76 each for a total of \$63.52 plus \$33.49 S&H.
  - b. One (1) set of small bunker pants suspenders from MES for \$42.
  - c. Water rescue equipment, as attached, for \$1,972.05. This is a budgeted item.

Commissioner Casucci seconded the motion. The motion was carried unanimously.

3. Commissioner Casucci made a motion for the following apparatus:
  - a. Preapproval was obtained for ETA-621, M-634, Car 62 and Car 620 for the wake and funeral of Firefighter John Toucher on September 6 & 7.
  - b. Preapproval was obtained for ETA-621 on September 18 and R-631 on October 23 for the Firefighter II course at Colonie.
  - c. M-623, MR-632 and M-634 for a drill at the Diamond Reef Marina on September 24 and 26.
  - d. M-634 for training during September and October.
  - e. M-624 for October Fire Prevention activities.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

4. Chief Brousseau will retain his current phone number when he steps down in December.

### **Administrator's Report**

1. The Primary voting will be in the training room.
2. Sarah will contact EMTech for Station #1 and Adams for Station #2 to repair the air conditioners.
3. Sarah will send out a memo to the Company to leave her box at Station #1 alone.
4. Sarah will make reservations at the Bears Restaurant for the Inspection dinner in November.
5. The snow plow bids are ready.
6. Ellis Works will be doing fit tests.
7. Breakfast and lunch are included in the fee for the Res-Q-Jack course in June in Cortland.

### **New Business**

1. Penflex, Inc. has been notified of John Toucher's passing.
2. Commissioner Schanz will contact Attorney Hannigan concerning the Boy Scouts.
3. We will split the payment for TEC-GEN – half would be paid in 2018 and the balance in 2019.
4. Received a quote from Turnout Express for cleaning and repairing gear. Commissioner Casucci will contact Jonesville to see who they use.
5. We have to send a copy of the LOSAP resolution to Penflex, Inc.
6. Commissioner Schanz is working on a grant for ice water rescue equipment (truck, trailer, RTV).
7. Received the minutes of the July and August 2018 meetings of the Vischer Ferry Fire Company.
8. Received the legal notice for the SCBA.
9. Received the client statement for August 2018 from Morgan Stanley.
10. Received a notice of an uncashed check from Morgan Stanley.
11. Received a notice of courses in Wild Life Incident Management from NYS.

## **Miscellaneous**

1. According to the survey, wetlands cover all but 2 parking spaces at Station #3
2. DelSignore has looked over the parking lot at Station #2 to determine what has to be done.
3. Station #3 can be seal coated.
4. We are waiting for the boat launch letter from the State.
5. There is a SCBA meeting with MES to discuss new government pricing and specifications.
6. Hart Alarm has scheduled us for the end of September or the beginning of October to upgrade our security systems.
7. Broadview is trying to determine what the problem is with our phones.
8. F-623 and M-633 had the brakes repaired. M-624 will going later this week.
9. ETA-621 will be going out for the light tower.
10. VRS will be contacting Spartan about the suspension on ETA-621.
11. The maintenance person will be starting at Station #1 and going down the list for all stations.
12. The new bunting is here. Anchors have to be installed on the buildings.

## **Adjournment**

Commissioner Casucci made a motion to adjourn. Commissioner Schanz seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:15 pm. The next meeting will be Monday, October 8, 2018 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District