

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, March 11, 2024.

Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, Assistant Chiefs Allen Van Cleef and Mike Stanley, Craig Relyea – firefly and Ralph Lemme – UBS.

Mr. Relyea and Mr. Lemme discussed the following:

1. The minimum required contribution for 2024 is \$129,806. The number of members earning points determines the contribution.
2. Our yearly contribution for 2024 has been budgeted for \$150,000.
3. Members under 18 years of age are not eligible for benefits.
4. The maximum payout is \$800 per month for 40 years of qualified service.
5. The UBS account had a favorable return of 12.3% in 2023.
6. Our portfolio allocations are the same at 60-40%.
7. Mr. Lemme stated that UBS may be divesting themselves from benefit payment processing in the future. Mr. Relyea noted that firefly has a contract with Comerica Bank and would be able to offer this service to the district. No decision was made at this time.

Commissioner Schanz made a motion to re-allocate \$116,613 from American Balanced Fund to AB Large Cap Growth and to allocate \$100,000 from American Capital Income Builder Fund and buy a FDIC 18-month CD at 5%. The remaining balance of \$9,395 will be invested in PACE Mutual Funds. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Mr. Relyea and Mr. Lemme left at 8:40 pm.

Bills

1. A listing of transactions numbered 16730 through 16782, totaling \$218,317.87, was presented to the Board for approval.
2. Commissioner Schanz made a motion to pay invoice #10020 to EMTech for \$2,684.14, pending confirmation of work done on replacing the control valves at Station #1. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

1. The chassis is close to being finished. It will be delivered March 22 or early April.

Commissioner Casucci made a motion to approve the minutes. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for February 2024 and the listing of transactions approved and paid in February 2024 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for January 2024 were returned to the Treasurer.

Commissioner Casucci made a motion to accept the Treasurer's report. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve the following:
 - a. Peter Kudrewicz to be taking one pickup truck, one SCBA and the TIC from ETA-622 for Truck Company Ops 5-6 and 5-8 in East Berne.
 - b. CPR class at a cost of \$70 for the cards. Date TBD.Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to purchase the following:
 - a. Six (6) sets of Lion turnout gear from Fire-End and Croker Corp. @ \$4,370.40 each for a total of \$26,222.40. NYS contract #PC67938.
 - b. Six (6) Lion helmets from Fire End & Croker @ \$369.46 each for a total of \$2,216.76. NYS State contract number is PC67938.the total for both gear and helmets is \$\$28,438.16.
 - c. One (1) PacTrac JumboLok for \$61.59, to mount the ripper tool on ER-631.

- d. One (1) Mustang suit:
 - i. Hawill's Ltd \$860.62
 - ii. Calwen Inc. 1,120.46 freight @ \$46.93
(DBA Rescue Source & Rescue 3)
 - iii. Rescue Products Int'l 1,297,38 shipping \$20.00
(DBA SkyworX)

Commissioner Schanz made a motion to purchase two (2) Mustang suits from Hawill's Ltd. @ \$860.62 each for a total of \$1, 721.24. Commissioner Pettis seconded the motion. The motion was carried unanimously.

- e. One (1) rescue sling from Hawill's Ltd for \$159.95
- f. One (1) locking D from Hawill's Ltd for \$29.95
- g. One (1) rescue rope and reel with Go bag from SkyworX for \$1,173
- h. Five (5) name flaps from Garrison @ \$68.50 each for a total of \$342.50

Commissioner Pettis seconded the motion. The motion was carried unanimously.

3. Commissioner Schanz made a motion to approve ER-631 and ETA-625 to go to VRS for a pumping and CAFs drill 3-20. Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. The request for EMS supplies was tabled.
5. First Net, through AT&T will be demoing WiFi & cellular.
6. Clifton Park is adding Vischer Ferry to their daytime MA for their Zone 3, confirmed structure fire.
7. The MA agreement was submitted to Stratton ANG.
8. The Box Alarm has been completed. This will be included in the SOGs.

Administrator's Report

1. Received two quotes for flow test for the SCBAs:
 - a. MES \$ 950.00
 - b. Dival 1,112.60

Commissioner Schanz made a motion to hire MES for flow test on the SCBAs for \$950. Commissioner Casucci seconded the motion. The motion was carried unanimously.

2. Tim's laptop is running slow. Commissioner Schanz made a motion to purchase two (2) hard drives from Amazon for \$90 each for a total of \$180. Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to upgrade the speakers in Stations #1 & 2 truck rooms: four speakers in each station and two amplifiers from Bearcom @ \$324.68 each for the eight speakers for a total of \$2,597.44 and @ \$1,476 each for two amplifiers for a total of \$2,952, for a grand total of \$5,549.44.
4. Commissioner Schanz made a motion to purchase additional items for Station #3 for a total of \$6,454.15. Items are attached to the Administrator's report.

Administrative Assistant's Report

1. The Red Cross will be having a blood drive on April 16, 2024.
2. The generator at Station #3 should not be run under load.

New Business

1. Received *Fire District Affairs* for February and March 2024.
2. Received a Notice of Claim from Mastropietro La Group, PLLC
3. Received an invitation from the West Crescent Fire Department to their Annual banquet on March 23, 2024 at the Hilton Garden Inn.
4. Received a letter from firefly for the Annual Report and Benefit Statements.
5. Received the Client statement for February 2024 and transactions from UBS.
6. Received a letter from Paul and Joanne Coons stating that they are applying for an historic preservation tax easement.

Miscellaneous

1. Received a bid spec for paving and milling to finish the boat ramp for \$15,000.
2. We will be putting the dock in this spring.
3. The bases for the gear racks will be installed on Saturday at 8:00 am.
4. Motorola will be coming to wire Station #3 so the doors will automatically open with the alarm.
5. There must be prior approvals when ordering items. All Firematic items are to be given to the Chief who will then contact Lisa or Tim. All Executive items will go to the President who will then contact Lisa or Tim
6. The Chiefs' vehicles are to go to Ziebart in April.

Executive Session

Commissioner Pettis made a motion to go into Executive Session for discussion regarding proposed, pending or current litigating. Commissioned Keeler seconded the motion. The motion was carried unanimously.

Commissioner Keeler made a motion to come out of Executive Session. Commission Pettis seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was adjourned at xxxxxx. The next meeting will be held on Monday, April 8, 2024 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners

March 11, 2024 cont'd

Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District