

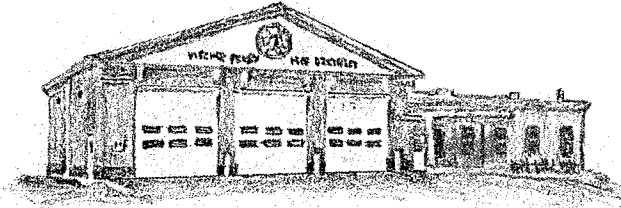
# Vischer Ferry Fire District

## Board of Fire Commissioners

ANDREW J. CASUCCI  
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KEVIN K. BOWMAN  
Chairman  
CARL E. VISCONTI  
District Treasurer  
KARAN A. DONOHUE  
District Secretary  
SARAH L. DEFOREST  
District Administrator



RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, November 13, 2017 in the Commissioners' room at Station #2.

The meeting convened on Monday, November 13, 2017 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Marty Schanz, Andy Casucci, Duane Lindsey, Dave Pettis, Carl Visconti-Treasurer, Karan Donohue-Secretary, Chief Phil Brousseau, Assistant Chiefs Patrick Canale and Kenny Bowman, Tim Kimball and Jeanne Forkeutis, from Morgan Stanley. Kevin Bowman and Sarah deForest were absent. Marty Schanz was Chairman pro tem in Kevin's absence.

Jeanne Forkeutis discussed the following:

1. The market is up with positive earnings.
2. Interest rates are still low. The Federal Reserve have raised rates three times this year. Mortgage rates have not increased because interest rates are low in Europe.
3. We have had a 7.54% rate of return on investments from 12-31-16 to 11-10-17.
4. We have had \$550,055.72 in earnings from 1-18-11 to 11-10-17.
5. Mutual Funds, which is 77% of our assets is up 9.69% year-to-date.
6. CDs are 1.3% this year, averaging 1.5%.
7. The cash available, \$14, 624, will cover the December 1<sup>st</sup> payout of \$9,780. A CD maturing on December 16<sup>th</sup> for \$55,000 will cover the next 6 months. The next due CD, for \$40,000, will be maturing April 20, 2018. The contribution for next year will be \$127,000.
8. Commissioner Casucci made a motion to replace Delaware US Growth Fund with AB Large Cap Growth Fund Morningstar (\$110,000+/-) (DEUIX vs APGYX) and rebalance mutual funds back to target allocation. Commissioner Lindsey seconded the motion. The motion was carried unanimously.

Jeanne left at 7:50. She will attend the May 14, 2018 meeting.

## **Bills**

1. A listing of transactions for approval numbered 12239 through 12272 totaling \$7,986.65, was presented to the Board.

Commissioner Pettis made a motion to pay the bills. Commissioner Lindsey seconded the motion. The motion was carried unanimously.

## **Old Business**

Commissioner Lindsey made a motion to approve the October 2017 minutes. Commissioner Pettis seconded the motion. The motion was carried unanimously.

## **Treasurer's Report**

1. Bank statements, account reconciliations and check images for October 2017 and the listing of transactions approved and paid in October 2017 were given to Commissioner Bowman for verification.
2. Bank statements, account reconciliations and check images for September 2017 were returned to the Treasurer.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

1. Because Halfmoon Fire Department had a large number of members participating in the Fire Prevention program at Shenendehowa, there was discussion on asking them to assist with the expenses of future programs. Invoices for 2017 cost sharing will be sent to Jonesville and Clifton Park.
2. There was discussion on the paid family leave act that will become law in January 2018. Participation in this program is not mandatory for public employers. The NYS Workers' Comp board and our disability insurance carrier has been notified that we have opted out.
3. There is a seminar on budgeting, planning and policies for local officials, sponsored by the Comptroller's office, on Wednesday, December 13 from 9-4. Carl will register himself, Secretary Donohue and a Commissioner for this.

## **Chief's Report**

1. Commissioner Lindsey made a motion to approve new members and officers to attend training with Halfmoon on November 16<sup>th</sup> and 30<sup>th</sup>. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion for the following apparatus:
  - a. ETA-622 or R-631 to attend the training drill at Halfmoon on November 16<sup>th</sup> and 30<sup>th</sup>.

- b. ETA-625 at West Crescent for the Engine Company Operations class on November 16th and 21<sup>st</sup>.
  - c. R-631 for the Toys for Tots caravan on November 26<sup>th</sup>.
  - d. ETA-621 to go to the Holiday parade in Schenectady on November 18<sup>th</sup>.
- Commissioner Pettis seconded the motion. The motion was carried unanimously.

**Administrator's Report**

- 1. Reviewed the hall rental draft. Changes were made to the draft and it will be sent back to our attorney for the final draft.
- 2. The hall usage agreement with the Boy Scouts of America has to be changed to reflect the correct Pack number.

**New Business**

- 1. Received the affidavit of the legal notice placed in the Gazette for the election.
- 2. Received a letter from National Grid regarding our gas service at Station #2.
- 3. Received a letter from Attorney Hannigan with the Original Certificate of Municipal Site Control for the boat launch at the Vischer Ferry Nature Preserve.
- 4. Received the letter of credit from TD Bank.
- 5. Received the client statement for October 2017 from Morgan Stanley.
- 6. Received a nominating petition for Commissioner from Dave Pettis.
- 7. The floor burnisher is worn out and can no longer be used. Received two quotes:
  - a. Grainger \$1,828
  - b. ATSCO 925
 Commissioner Lindsey made a motion to purchase a Tornado burnisher 1600 rpm from ATSCO for \$925. Commissioner Casucci seconded the motion. The motion was carried unanimously.
- 8. Received a notice of filing of the property tax cap with the OSC on October 17, 2017.
- 9. Hall rental –
 

a. Guatam Bandyopahyay	12-02-17	pd ck#1145 \$350
b. Flavia Sukert	11-12-17	fee waived
c. Sarah deForest	11-19-17	fee waived
- 10. Received *Fire District Affairs* for October - November 2017.

**Miscellaneous**

- 1. The 2017 Tahoe is almost fully equipped.
- 2. The Emergency Services Advisory Board will be meeting on November 16<sup>th</sup>. Commissioner Casucci will be discussing the training house at the transfer station.
- 3. The hydrant bag at Station #3 needs two (2) hydrant gates.
- 4. The light bar from the 2006 Tahoe should be put up for sale.

### **Recess**

Commissioner Lindsey made a motion to recess the meeting until Monday, November 20, 2017 at 7:30 pm. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was recessed until Monday, November 20, 2017 at 7:30 pm in the Commissioners' room.

### **Reconvene**

The Monday, November 13, 2017 meeting of the Vischer Ferry Fire District was reconvened on Monday, November 20, 2017 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Kevin Bowman, Marty Schanz, Duane Lindsey, Carl Visconti – Treasurer, Karan Donohue – Secretary and Assistant Chief Kenny Bowman.

### **Snow Plow Bids**

One bid was received from Bowman Enterprise for \$10,000. Commissioner Schanz made a motion to hire Bowman Enterprise for \$10,000 for snowplowing for the 2017-2018 winter season, as per the snowplow specifications. Commissioner Lindsey seconded the motion. The motion was carried unanimously.

### **Miscellaneous**

1. The hall rental draft has been sent to Attorney Hannigan.
2. The legal notice for the changes to the LOSAP program was published as a permissive referendum and should have been published as a mandatory referendum. Attorney Harrigan will advise on what should be done to correct this.

### **Adjournment**

Commissioner Lindsey made a motion to adjourn. Commissioner Schanz seconded the motion. The motion was carried unanimously. The meeting was adjourned at 7:47 pm. The next meeting will be Monday, December 11, 2017 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

**Marty Schanz, Chairman, pro tem (11-13-17)**  
**Board of Fire Commissioners**  
**Vischer Ferry Fire Commissioners**

**Kevin Bowman, Chairman (11-20-17)**  
**Board of Fire Commissioners**  
**Vischer Ferry Fire District**