

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, November 14, 2022.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Ken Bowman, Assistant Chiefs Patrick Canale and Tim Kimball and Captain Allen VanCleaf.

### **Bills**

A listing of transactions numbered 15684 through 15732, totaling \$277,381.95, was presented to the Board for approval. Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

### **Old Business**

Commissioner Schanz made a motion to approve the minutes. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Treasurer's Report**

1. Bank statements, account reconciliations and check images for October 2022 and the listing of transactions approved and paid in October 2022 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for September 2022 were returned to the Treasurer.
3. The Treasurer will send invoices to Clifton Park and Jonesville for the Fire Prevention Program. The invoice will be for \$2,400 each.

4. The Greene County Commercial Bank made an offer for banking services. They proposed providing accounts with interest rates of 1.25% to 1.50% based on an August 2022 comparison with our existing bank accounts at 0.09%. However, our current bank is now at 1.65%. The Treasurer spoke with R. Gibson of GCCB and they have updated their offer to 2.00%. It was recommended that we defer the decision on alternate banking services until completion of the Station #3 project. The Board will request new proposals at that time.

Commissioner Keeler made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Chief's Report**

1. Commissioner Schanz made a motion to approve William McCann into membership in the Vischer Ferry Volunteer Fire Company. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to purchase the following:
  - a. Two (2) new TIC batteries from MES for \$251 each for a total of \$502.
  - b. Six (6) portable radios from PCSNY for \$2,400 each for a total of \$14,400. This is a budgeted item.
3. Commissioner Schanz made a motion for necessary apparatus to be used for the Santa detail on December 17<sup>th</sup>. Commissioner Pettis seconded the motion. The motion was carried.
4. M-635 is back from Auto Solutions and needs the auto charger and iPad mount to be installed.

### **Administrator's Report**

1. The security camera will be moved to the truck room at Station #2. An app is available for this.
2. Received a quote for an alternated door access system for Station #3 from *Alarm & Suppression, Inc.* for \$19,105. According to Doyle, this system can be integrated with the existing systems at Station #1 & 2.
3. The physicals will be Saturday, February 4.
4. The Bauer air system is due for maintenance in December.

### **Administrative Assistant**

1. Commissioner Schanz made a motion to allow the Red Cross use of the hall on December 27<sup>th</sup>. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. The spotlight on M-632 is not charging. Commissioner Schanz made a motion to spend up to \$400 to replace the Streamlight on M-632.
3. ER-631 will be going to VRS to complete the punch list.
4. The electrician has not completed the list that was given to him.

**New Business**

1. Received *Fire District Affairs* for October and November.
2. Received a petition for Commissioner from Dave Pettis.
3. Received a copy of the contract for advertising M-623 in Fire Tec.
4. Received notice of publication of a legal notice for the commissioners' election.
5. Received the minutes of the October 5<sup>th</sup> meeting of the Vischer Ferry Volunteer Fire Company.
6. Received a quote from Doyle Security Systems, Inc. for Station #3:
  - a. Keyless entry system \$27,495 #3869
  - b. Fire alarm system 21,920 #3860
  - c. CCTV security system 19,775 #3868

\$69,190
7. Commissioner Schanz moved and Commissioner Pettis seconded a resolution for standardization of keyless entry, fire alarm and security systems. The Secretary called the roll:

Commissioner Bowman	yes
Commissioner Schanz	yes
Commissioner Casucci	yes
Commissioner Keeler	yes
Commissioner Pettis	yes

The resolution was adopted.

8. Received various safety suggestions from Saratoga County Self Insurance. These will be posted in Station #1.
9. Received a check, #35407, for \$3,173 from the Town of Clifton Park, for refund of permit fees for Station #3.
10. Received a check, #1979291, for \$3,700.80 from Utica Mutual for repair of ETA-625.
11. Received from Avid Insurance Agency, Inc. two endorsements for deleting the 2007 American LaFrance (R-631) and the inflatable boat. Received a check #14185, for \$761 for the return of premium endorsements.
12. Received from UBS:
  - a. Client statement for October 2022
  - b. Transactions (CD)
13. Received a notice from Homeland Security and Emergency Services concerning cancer benefits and reporting.

## **Miscellaneous**

1. Station #3 items:
  - a. Commissioner Bowman handed out a budget tracking summary.
  - b. There will be a chilled water bottle filling station
  - c. The water line will cost \$27,000 to change the line
  - d. The hydrant is not broken. It is hard to open. If it breaks, it will be repaired.
  - e. We are waiting to see what the sewer line will cost.
  - f. The concrete floors have been poured on the sides. The truck room floor is scheduled to be poured on Thursday, November 17<sup>th</sup>.
2. The sewer line will be repaired at Station #2.
3. The gauge on the propane tank at Station #1 has been repaired.
4. Two (2) new WEX cards will be put in the safe until needed.
5. The trailer is at VRS for installation of lights and battery.
6. Discussion on placement of the arrow stick. We will obtain further information.
7. The docks are out.
8. The pallets are still out at Station #1.
9. ER-631 will be going to VRS after Thanksgiving.
10. The AC is coming on in the hall again. EMTech is not returning our calls.
11. MES cannot store the washer and dryer. We will have to find a place for them.
12. VRS will be looking at ETA-625 for a new ladder rack. We would like a drawing for this.
13. Someone keeps locking the door at Station #1A.
14. There is a good supply of diesel. There will not be a shortage.
15. Inspections of the stations will be Wednesday, November 16<sup>th</sup> at 6:30 pm.

## **Executive Session**

Commissioner Schanz made a motion to go into Executive Session to discuss a personnel matter. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Schanz seconded the motion. The motion was carried unanimously.

## **Adjournment**

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 10:00 pm. The next meeting will be Monday, December 12, 2022 at 7:30 pm in the Commissioners' room at Station # 2.

11-14-22 cont'd

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District