

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, May 9, 2022.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm in the Commissioners room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Ken Bowman and President Phil Brousseau. Commissioner Andrew Casucci was absent.

Bills

1. A listing of transactions, numbered 15340 through 15387, totaling \$44,500.15, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for March and April 2022 and the listing of transactions approved and paid in March and April 2022 were placed with Commissioner Casucci's correspondence for verification.
2. Two (2) checks for \$600, payable to Saratoga County Sewer District, for Station #3 construction permit applications (the sewer permit and grease interceptor installation) were given to Commissioner Bowman to deliver to the County offices.

3. There was discussion on an update to the Procurement policy. This will be sent to Attorney Hannigan for his review and comment..
4. Commissioner Schanz moved and Commissioner Pettis seconded a resolution to expend from the Apparatus and Equipment Fund an amount not to exceed \$80,000 towards the cost of a 2022 Chevrolet pickup truck, including necessary up-fit accessories. The Secretary called the roll:

Commissioner Kevin Bowman	yes	
Commissioner Marty Schanz	yes	
Commissioner Andrew Casucci		absent
Commissioner Grant Keeler	yes	
Commissioner Dave Pettis	yes	

The resolution was adopted, subject to a permissive referendum.

Commissioner Pettis made a motion to accept the Treasurer’s report. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Chief’s Report

1. Commissioner Schanz made a motion for the following to attend FF1 at the Saratoga County training center starting May 30th through July:
 - a. Don Andrews
 - b. James Laing
 - c. John Badalucco

Commissioner Pettis seconded the motion. The motion was carried unanimously.

2. Commissioner Schanz made a motion to purchase the following:
 - a. Miscellaneous equipment for the UTV and brush truck for a total of \$1,744.99.
 - b. The new “M” when it arrives to go to Auto Solution to have the lighting package done. The price is the same quote for M-624 (\$11,884.68). All other vendors indicated there would be a 15% increase.
 - c. Three (3) textbooks, 7th edition, for \$100 each, for Firefighter 1.

Commissioner Pettis seconded the motion. The motion was carried unanimously.

3. Commissioner Schanz made a motion for the following:
 - a. M-623, with Fire Police, for a funeral detail for Alan Atwell, in Jonesville on May 14th.
 - b. One ETA to attend a wake detail for Hillcrest Chief Keith Butler, at Catricala Funeral Home on May 12th

Commissioner Pettis seconded the motion. The motion was carried unanimously.

4. M-624 has arrived and will be placed in service shortly.

Administrator's Report

1. The charger for the lift should be left plugged in.
2. One SCBA is missing.
3. The discussion on the gas meter was tabled until June.
4. The docks should go in this month.

Administrative Assistant's Report

1. There was discussion on soap for the washing machine. Three (3) 2 1/2-gallon pails of Flexlite detergent were ordered. Eco Lab will come and calibrate the machine at Station #2.
2. The maintenance person will check the stove at Station #1 every time the hall is rented.
3. M-624 has to be undercoated.

New Business

1. Received a letter from Supervisor Barrett concerning the intersection of Riverview and Vischer Ferry Rds. A three-way stop will be installed there.
2. Received the minutes of the April 6, 2022 meeting of the Vischer Ferry Volunteer Fire Company.
3. Received a quote from the Center for Security for \$785 to change the hardware on the door at the east end of the hallway at Station #2 so it can be fobbed. Alternatively, the door could be rekeyed for \$130. The rekey option was selected.
4. Received the client statement for April 2022 and transactions from UBS.

Miscellaneous

1. There will be a press conference with Greenlight at Station #2 on May 19th.
2. The footings at Station #3 are out and compacting will begin tomorrow.
3. Hose test will be May 25th.
4. ETA-625 has CAFs hose on it.
5. Received two (2) quotes for the replacement of three (3) mini-split AC systems at Station #1. (Rebid od 2021 project)
 - a. EMTech, Inc. \$12,181
 - b. BPI Mechanical 17,325A contract with EMTech was signed by Commissioner Schanz on 4-24-22. Preliminary approval was given last month to spend up to \$16,000 for the replacement units.
6. VRS replaced two valves on TA-626.
7. The rear discharge was not repaired and the ladder rack does not work on ETA-625.
8. Pump test has been completed on all apparatus.

9. New batteries were installed on ETA-621. Some items were not done because it was not possible to do updates for the pump.
10. CK Electric will be doing electrical work at Station #2, along with wiring items on the boat trailer.
11. Received quotes for lights on the rescue trailer:

c. VRS	\$5,058
d. Auto Solutions	12,000

Commissioner Pettis made a motion to have VRS install the lights on the rescue trailer, per the quote, for \$5,058. Commissioner Schanz seconded the motion. The motion was carried unanimously.
12. Discussion on the land swap with the Vischer Ferry Fire Company. There will be a meeting on Monday, May 16th at 8:00.
13. Attorney Hannigan is waiting for specs for the new washing machine. This should go out for bid and the bids will be opened at next month's meeting.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:35 pm. The next meeting will be Monday, June 13, 2022 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue , Secretary
 Board of Fire Commissioners
 Vischer Ferry Fire District

Kevin Bowman, Chairman
 Board of Fire Commissioners
 Vischer Ferry Fire District